



**Sidney Job Service  
Employers' Committee**

**October 8, 2013 Meeting Minutes**

**Employers Attending**

Fred Lake	Blue Rock
Vernette Torgerson	Wood Group PSN
Lisa Aisenbrey	Sidney Health Center
Heather Cotter	Sidney-Richland County Library

**Job Service Staff Attending**

Cheryl Peterson	JSEC Coordinator/Sidney Job Service
Darla Handran	JSEC Coordinator/Glendive Job Service

**Minutes from last meeting** Vernetta moved to accept the August minutes as written, seconded by Heather, motion carried.

**Treasurer's Report**

Checking	\$ 1328.26
Savings	<u>\$1896.06</u>
Total	\$3224.32

All income and expenses from the Virtual Job Fair have been received and paid.

**Old Business:**

1. Virtual Job Fair: There were a total of 190 visits from the Virtual Job Fair link on Sidney Job Service home page. Overall response from participating employers was that they didn't see a big increase in the number of persons applying for their open positions, but felt it was a worthwhile project. A suggestion was made that a Survey Monkey be sent out to the job seekers who attended the job fair for feedback.
2. Profiting from Safety: Meeting has been confirmed for November 5<sup>th</sup> from 8:30 a.m. to 10:30 a.m. at the Eastern Ag Research Center. Heather made a motion the JSEC pay for coffee and rolls for this event, Vernetta seconded, motion carried.
3. Recruitment of new JSEC members: Discussion was held regarding ways to increase the membership of JSEC. With the number of new businesses coming into the area, there is great potential to have new employers to be a part of JSEC. Suggestion was made to see if we could put informational JSEC flyers in the welcome packets of the Sidney Chamber of Commerce and the Richland Economic Development. Current members are encouraged to personally invite one person to the next meeting. It was also noted the need for the committee to have some goals and projects set to share with prospective new members.

## **New Business**

1. Lisa Dugdale has resigned her position as the committee's Vice-Chair due to work situation. Heather and Vernetta both agree to consider taking on this role.
2. Darla Handran, Employment Specialist/JSEC Coordinator from the Glendive Job Service attended the meeting and talked a little about how the Glendive JSEC operates, the role of sub-committees, and some of their ongoing projects. She mentioned that Glendive JSEC is sponsoring the upcoming Career Fair on November 5<sup>th</sup>. It was noted that originally there was an understanding that the Career Fair would alternate one year in Glendive and the next in Sidney. She also shared she feels it is extremely important that JSEC meet on a monthly basis to keep the committee moving forward.

## **Next Meeting:**

12:00 p.m. (Noon) November 6<sup>th</sup> at The Fringe located at the Sidney Country Club

Respectfully submitted,  
Cheryl Peterson  
JSEC Coordinator